TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL

Board of Trustees Meeting

Courtyard Marriott at the John Q. Hammons Center – Watters Ballroom 210 E. Stacy Road, Allen, TX 75002 October 20 & 21, 2017

Trustees Present	Staff Present	Also Present
Peter Vargas, Chair	Jeff Thompson	None
Byron Black	Bob Haynes	
Rickey Childers	David Reagan	
Randy Criswell	Hank Domeracki	
John Fullen	Mike Bratcher	
Andres Garza	Tamara Chafin	
Mary Gauer	Lindsey Fields	
Robert Herrera	Susie Green	
Carol Loughlin	Irvin Janak	
Leo Montalvo	Bo Joseph	
Pat Norriss	Patti Ledesma	
Bennett Sandlin	Paula Marr-Ludwig	
George Shackelford	Julie Nguyen	
Michael Smith	Mike Raigosa	
Michael Talbot	Mike Rains	
Henry Wilson	Tim Salzman	
	Tito Villegas	
	Debbye Mangum	

Chair Peter Vargas called the meeting of the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool to order at 11:45 a.m. on Friday, October 20, 2017.

1. Roll call and excused absences (Tab 1)¹

Jeff Thompson reported the absences of Larry Melton and Charles Wax, and the reasons they asked their absences be excused.

MOTION by Andres Garza, seconded by Randy Criswell, to excuse the absences Larry Melton and Charles Wax. Motion carried with unanimous approval.

2. (11:30 AM Friday) Update on Pool Response and Activities Relating to Hurricane Harvey

Jeff Thompson presented the overview of the magnitude of the Hurricane Harvey storm, its effect on the Pool operations, the 2016-17 fiscal year-end, and the implications the storm will have on the Pool and its Members over the next year. The storm may impact the Pool's property rates, coverage provisions, reinsurance purchase, and the overall Pool target equity levels.

¹ All references to "Tabs" in these minutes are references to the Tabs in the Board of Trustee Agenda packet.

Mike Rains presented the claims handling process for Members. Before the hurricane made landfall, David Nix set up the staging of outside independent adjusters, from Dallas, San Antonio, and west Texas and staged them along the coast to be available to the Members as quickly as possible. The Pool contracted with SynergyNDS to work with the hardest hit areas to assist with inspections and claims estimates.

Jeff Thompson reported on the Pool's response by the Member Service Managers and Loss Prevention representatives who reached out to all Members affected by the hurricane. The Pool continues to provide Members necessary information through various media, including the Pool website and podcasts. Jeff Thompson reported that Members with uncovered losses still need assistance and the Pool will attempt to serve them by providing information on resources and assistance in working with FEMA, the Federal government, and state.

Hank Domeracki reported on the financial implications of the hurricane losses including gross losses projected, available cash flow, reinsurance proceeds, and the impact on Members' equity.

Jeff Thompson reported there may be substantial reinsurance implications, which will be discussed at later Board meetings. The Pool has a very good relationship with its reinsurers. However, with the losses from Hurricane Harvey, the reinsurers may be very cautious about what coverages to write. Over the years, the definition of an occurrence in the Pool's reinsurance contract has increased from an event lasting 72 hours to an event lasting 120 hours. Jeff stated that he never thought an occurrence would last that long, however, Hurricane Harvey lasted 114 hours, which means all losses that occurred within that 120 hour period is one occurrence and the Pool only pays one \$10 million retention. The CAT models did not accurately predict the damage from the hurricane because of the freshwater flooding instead of wind or storm surges. This may reshape the way reinsurers look at our account and how the Pool offers flood coverage in the future.

Bob Haynes reported on coverage implications. Conning, one of the Pool's investment managers, is projecting Hurricanes Harvey, Irma, and Maria to be the largest catastrophe on record. Reinsurance rates, reinsurance coverage, and the Pool's coverage may change. The Pool will be meeting with Guy Carpenter, its reinsurance broker, to discuss these possibilities.

Chair Peter Vargas recessed the Board of Trustees meeting on Friday, October 20, 2017 at 1:02 p.m. until 8:00 a.m. on Saturday, October 21, 2017.

Chair Peter Vargas reconvened the Board of Trustees meeting at 8:06 a.m., Saturday, October 21, 2017.

3. Consideration of minutes of July 21-22, 2017 Board meeting in San Antonio (Tab 2)

MOTION by George Shackelford, seconded by Mary Gauer, to approve the July 21-22, 2017 Board of Trustees minutes as written under Tab 2. Motion carried with unanimous approval.

4. Report from the Chair on Appointment of Representatives to and from TMLIEBP and TML

Peter Vargas reported that Mary Gauer was reappointed as the ex officio representative to the TML Board of Directors and Andres Garza was reappointed as the ex officio

representative to the TML MultiState Intergovernmental Employee Benefits Pool Board of Trustees. Bennett Sandlin, Executive Director of TML, reported that Henry Wilson had also been reappointed as ex officio representative from TML Board of Directors to TMLIRP.

5. Report from the Chair on appointments to Board Committees

Peter Vargas reported that, after discussing the committee appointments with Jeff Thompson and considering that reassignments were made last year, the committee membership should remain as it stands.

6. Finance & Information Technology Committee

6a. Election of Committee Chair

George Shackelford announced that he was reelected Chair of the Finance & Information Technology Committee and Charles (CJ) Wax was reelected as Vice-Chair.

6b. Consideration of minutes of July 21, 2017 committee meeting (Tab 3)

The July 21, 2017 Finance and Information Technology Committee meeting minutes set forth under Tab 3 were approved at the Finance and Information Technology Committee meeting on October 20, 2017.

6c. Report on August 31, 2017 (11-month) Financial Statements and Presentation of Preliminary Year-End (September 30, 2017) Financial Statements (Tab 4)

Julie Nguyen presented the financial statements under Tab 4 for the 11-month period ending August 31, 2017, and gave an overview of the September 30, 2017 projected financials results.

6d. <u>Consideration of Workers' Compensation, Liability, Property, and Reinsurance Funds</u> <u>Ultimate Loss Selections (Tab 5)</u>

Hank Domeracki presented the recommendation of workers' compensation, liability, property, and reinsurance ultimate loss selections under Tab 5. Each year the Pool's actuary, Rudd and Wisdom, performs a review of the Pool's ultimate losses and produces a report. The Pool uses this report to establish its reserves at year-end. The staff is recommending the following ultimate loss selections for 2016-17:

- 1. Set the Ultimate Loss Selection for the Workers' Compensation Fund at \$45.3 million for the 2016-17 accident year and decrease prior accident years' selections by \$4.5 million and then establish a reserve redundancy balance of \$3.2 million. Fatality claims, amortization expense and other claim adjustments will result in a total loss of \$51.5 million.
- 2. Set the Ultimate Loss Selection for the Liability Fund at \$40.1 million for the 2016-17 accident year and increase prior accident years' selections by \$1.2 million, for a total of \$41.3 million. This selection maintains the existing redundancy reserve balance of \$1.3 million and increases the balance by \$1.2 million to \$2.5 million.

- 3. Based on the total property loss estimate of \$122.4 million, establish incurred but not reported (IBNR) losses of \$1.9 million for non-Hurricane Harvey losses and \$5.3 million from Hurricane Harvey.
- 4. Set the Ultimate Losses Selection for the Reinsurance Fund to increase the IBNR balance from \$500,000 to \$750,000 for workers' compensation and liability losses assumed by the Reinsurance Fund.

MOTION by George Shackelford on behalf of the Finance and Information Technology Committee, seconded by Rickey Childers, to adopt the ultimate loss and the incurred but not reported recommendations as set forth above. Motion carried with unanimous approval.

6e. Report on August 31, 2017 (11-month) Investment Results and Presentation of September 30, 2017 investment results (Tab 6)

Tito Villegas presented the investment results for the 11-month period ending August 31, 2017, under Tab 6, and gave an overview of the projected September 30, 2017 investment results.

6f. <u>Annual Review of the Pool's Investment Policy and Proposed Broker List, and consideration of adopting the Policy with amendments (Tab 7)</u>

Tito Villegas presented the recommended revisions to the Pool's Investment Policy based on recent changes in state law and the list of additions and deletions to the authorized broker's list as set forth under Tab 7.

MOTION by George Shackelford on behalf of the Finance and Information Technology Committee, seconded by Pat Norriss, to approve the resolution set forth under Tab 7 adopting the Investment Policy with the recommended amendments and approving the list of authorized brokers presented under Appendix C of the Investment Policy. Motion carried with unanimous approval.

6g. Consideration of setting the discount rate for workers' compensation lifetime and death indemnity benefits claims (Tab 8)

Hank Domeracki presented the information provided under Tab 8 on the Pool's Workers' Compensation Reserve Discounting Policy, the recent change in law regarding surviving spouses of first responders who die as a result of a work-related incident, and the recommendation for setting the discount rate.

MOTION by George Shackelford on behalf of the Finance and Information Technology Committee, seconded by Robert Herrera, to set the discount rate at 3.9% for qualifying lifetime income benefit reserves and death benefit reserves established for the surviving spouse of non-first responder; and set the discount rate at 3.0% for death benefit reserves established for the surviving spouse of a first responder, effective October 1, 2017. Motion carried with unanimous approval.

6h. Consideration of revising the TMLIRP Purchasing Policy to authorize the Executive Director to modify and amend contracts up to and including 25% of the initial contract amount (Tab 9)

Hank Domeracki presented the proposed revision to the TMLIRP Purchasing Policy under Tab 9. At the July 2017 Board meeting, the Board requested that a proposed amendment to the Purchasing Policy be provided that would grant the Executive Director limited authority to make modifications to contracts.

The following provisions are recommended as an amendment to the Pool's Purchasing Policy:

If changes in plans or specifications are necessary after the execution of a contract or it is necessary to decrease or increase the quantity of the work to be performed or of services, materials, equipment, or supplies to be furnished, the Executive Director may approve change orders making such changes with the following limitations:

- 1. The change set out in the change order must directly relate to the scope of the work of the original contract;
- 2. The total cost of all change orders to the original contract may not increase or decrease the original contract price by more than twenty-five percent (25%);
- 3. The total cost of all change orders to the original contract may not increase or decrease the original contract price by more than \$50,000; and
- 4. The total contract price may not be increased because of the changes unless additional money for the increased cost are included within the funds budgeted for that purpose or funds otherwise appropriated for that project.

MOTION by George Shackelford on behalf of the Finance and Information Technology Committee, seconded by Robert Herrera, to amend the Pool's Purchasing Policy to include the provisions set forth above. Motion carried with unanimous approval.

6i. Consideration of updating governmental purchasing cooperative agreements (Tab 10)

Hank Domeracki presented the recommendation under Tab 10 to certify and authorize the use of designated governmental purchasing cooperatives.

MOTION by George Shackelford on behalf of the Finance and Information Technology Committee, seconded by Randy Criswell, to certify the listed governmental purchasing cooperatives set forth below and authorize the Pool to utilize the services that each of these entities provide.

	Purchasing Cooperative	Location	Products
1	Texas Smart Buy	111 E. 17 th St.	Business machines and
	Texas Comptroller of Public Accounts	Austin, TX 78774	services, maintenance
2	BuyBoard	12007 Research Blvd.	agreements, IT software and
		Austin, TX 78759	hardware, furniture,
3	GSA	2300 Main (4SW)	facilities/grounds
	General Services Administration	Kansas	maintenance, construction,
		City, MO 64108	consulting and professional
4	Choice Partners	6005 Westview	services, and fleet vehicles
	Harris Co. Department of Education	Houston, TX 77055	and maintenance
5	GoodBuy	209 North Water St.	
		Corpus Christi, TX 78401	
6	TCPN	2555 Meridian Blvd. #300	
	The Cooperative Purchasing Network	Franklin, TN 37067	
7	TIPS	4845 Highway 271 N.	
	The Interlocal Purchasing System	Pittsburg, TX 75686	

Motion carried with unanimous approval.

- 6j. Consideration of Medical Bill Review System Project consisting of:
 - 1. <u>Authorization of Inception, Design, and Development Phases by clearing "Proceed" and "Commit" gates of the Pool's Project Execution Framework, and;</u>
 - 2. <u>Authorization of Executive Director to enter into an Agreement with Mitchell International for Medical Bill Review Software Services (Tab 17)</u>

This item was presented under the Underwriting and Claims Committee, Item 7.f.

6k. Report from Office of Project Management and Analytics, including report on Progress for Business Application & IT Road Map (Tab 11)

The report from the Office of Project Management and Analytics, including report on progress for business application and IT Road Map report under Tab 11 was submitted for the Board's review without an oral presentation.

6l. <u>Information Technology report on status of hardware and software updates to the computer systems (Tab 12)</u>

The Information Technology report under Tab 12 was submitted for the Board's review without an oral presentation.

7. <u>Underwriting and Claims Committee</u>

7a. Election of a Committee Chair

Randy Criswell announced that he had been elected chair of the Underwriting and Claims Committee, and Rickey Childers was elected vice-chair.

7b. Consideration of minutes of July 21, 2017 committee meeting (Tab 13)

The July 21, 2017 Underwriting and Claims Committee meeting minutes set forth under Tab 13 were approved at the Underwriting and Claims Committee meeting on October 20, 2017.

7c. Consideration of a risk financing mechanism to fund excess workers' compensation losses for self-insured municipalities (Tab 14)

Bob Haynes presented the options for a risk financing mechanism to fund excess workers' compensation losses for self-insured municipalities with populations over 250,000 set forth under Tab 14.

The proposed risk financing program would have a retention of \$1 million per occurrence, and limits of \$5 million per occurrence, and a \$10 million aggregate. The program would also incorporate a "leave/take" provision, wherein if the Member elects to terminate coverage, the Member would take their claims with them. The Member would receive back 90% of its contribution that exceeds the amount of paid losses. The Pool would create "escrow" accounts to capture contributions and losses as a mechanism to manage the program.

If the Pool initiates the withdrawal, the Pool retains both the claims and contribution. However, if the incurred loss ratio is less than 90%, the Member may be entitled to a return contribution, which will be determined as set forth under Tab 14.

MOTION by Randy Criswell on behalf of the Underwriting and Claims Committee, seconded by Robert Herrera, to continue to offer the excess workers' compensation program, approve the proposed excess workers' compensation risk financing mechanism, as set forth under Tab 14, offer existing excess workers' compensation Members one additional rerate period using current methodology, but with limits of \$5 million per occurrence and a \$10 million annual aggregate, and remove the requirement for Board approval of any new business or rerate proposal for Members with populations in excess of 250,000. Motion carried with unanimous approval.

7d. Consideration of Renewal Proposal for the City of Dallas Excess Workers' Compensation Coverage (Tab 15)

Paula Marr presented the consideration of the renewal proposal for the excess workers' compensation coverage for the City of Dallas. The City of Dallas currently has excess workers' compensation coverage with a \$1.5 million retention, and a \$1 million corridor deductible, with limits of \$10 million per occurrence and a \$20 million aggregate for a contribution of \$722,500. The staff is recommending three options to offer to the City.

Option 1 is to retain the \$1.5 million retention level and the \$1 million corridor deductible, and reduce the limits from \$10 million per occurrence with a \$20 million annual aggregate to \$5 million per occurrence and a \$10 million annual aggregate, for a contribution of \$782,000, effective February 1, 2018.

Option 2 is to retain the \$1.5 million retention but eliminate the \$1 million corridor deductible and add the "Leave/Take" provision to losses occurring after February 1, 2018, reduce the per occurrence limit from \$10 million to \$5 million, and the annual aggregate from \$20 million to \$10 million, with a contribution of \$752,250 effective February 1, 2018.

Option 3 is the same as 2 above, with the "Leave/Take" applied to all previously reported and future claims, for an annual contribution of \$595,000, effective February 1, 2018.

MOTION by Randy Criswell on behalf of the Underwriting and Claims Committee, seconded by Andres Garza, to offer the three options listed above to the City of Dallas for Excess Workers' Compensation renewal effective February 1, 2018, with a 90-day deadline beginning October 26, 2017 for the City to respond to the offers. Motion carried with unanimous approval.

7e. Consideration of entering into a three year contract with Guy Carpenter, LLC for Reinsurance Intermediary Services, with an option to extend for two additional years (Tab 16)

Bob Haynes presented the recommendation of a new three-year contract with Guy Carpenter, LLC for reinsurance intermediary brokerage services. The Pool received five responses to the Request for Proposals issued July 21, 2017. Each of the proposals were cost competitive. The staff conducted telephone interviews with three of the four other brokers. The staff believes that Guy Carpenter continues to bring the most expertise, market clout, and understanding in the areas that matter most to the Pool. Considering the losses from Hurricane Harvey, now is an inopportune time to consider a change in broker services. It is anticipated that the Pool's reinsurance terms will tighten and Guy Carpenter is best suited to negotiate on behalf of the Pool. The staff recommends renewing Guy Carpenter & Company, LLC reinsurance intermediary brokerage services for a three-year term with two one-year renewal options effective May 1, 2018.

MOTION by Randy Criswell on behalf of the Underwriting and Claims Committee, seconded by Robert Herrera, to award the property reinsurance intermediary brokerage services to Guy Carpenter & Company, LLC for a three-year term, with two one-year renewal options effective May 1, 2018. Motion carried with unanimous approval.

- 7f. <u>Consideration of Medical Bill Review Project (Underwriting/Claims Committee to Report)</u>, <u>consisting of:</u>
 - 1. <u>Authorization of Inception, Design, and Development Phases by clearing "Proceed" and "Commit" gates of the Pool's Project Execution Framework, and:</u>
 - 2. <u>Authorization of Executive Director to enter into an Agreement with Mitchell International for Medical Bill Review Software Services (Tab 17)</u>

Phil English and Mike Bratcher presented the recommendation concerning the medical bill review system project to authorize the inception, design, and development phases by clearing "proceed" and "commit" gates of the Pool's project execution framework, and to authorize the Executive Director to execute a contract with Mitchell International, Inc., for medical bill review software services, as set forth under Tab 17.

The Pool received four proposals in March 2017 to the RFP for software services for the medical bill review project from Medata, Inc., Mitchell International, Inc., Conduent, Inc., and StoneRiver, Inc. Medata, Inc. met all the Pool's needs but was significantly more expensive than the other vendors. Conduent also met the needs of the Pool, however, did not have scanning capabilities and the Pool would have to purchase scanning equipment and maintain staff to scan and electronically file bills, which would make Conduent's bid more than the Mitchell proposal. StoneRiver, the Pool's current provider, did not meet specifications. The staff narrowed the list to two firms, Conduent, Inc. and Mitchell International, Inc. to conduct product demonstrations. Mitchell International, Inc. was the firm recommended as best fitting the Pool's needs.

MOTION by Randy Criswell on behalf of the Underwriting and Claims Committee, seconded by Rickey Childers, to authorize the inception, design, and development phases by clearing "proceed" and "commit" gates of the Pool's project execution framework, adopt the proposed project budget for the implementation phase not to exceed \$236,000, and services not to exceed \$3.20 per medical bill, adopt the success criteria, and authorize the Executive Director to enter into a five-year contract with Mitchell International, Inc., as set forth under Tab 17, as the Pool's medical bill review software provider. Motion carried with unanimous approval.

7g. Significant Cases and Legal Developments impacting the Pool (Tab 18)

Bo Joseph presented significant cases and legal developments impacting the Pool under Tab 18.

7h. <u>Liability and Property Claims Report on trends concerning liability claims and property claims</u>

The Liability and Property Claims Report was given at the 11:30 a.m. Board meeting on Friday, October 20, 2017.

7i. Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 19)

The Workers' Compensation Claims Report under Tab 19 was submitted for the Board's review without an oral presentation.

7j. Report from Office of Project Management and Analytics, including report on Progress for Business Application & IT Road Map (Tab 11)

The Report from the Office of Project Management and Analytics under Tab 11 was submitted for the Board's review without an oral presentation.

7k. <u>Underwriting Report on underwriting results and loss ratios, including the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and policies placed on behalf of Pool Membership (Tab 20)</u>

The Underwriting Report under Tab 20 was submitted for the Board's review without an oral presentation.

71. Loss Prevention Report on member surveys, training, and property valuations conducted (Tab 21)

The Loss Prevention Report under Tab 21 was submitted for the Board's review without an oral presentation.

7m. Subrogation Department Performance Report (Tab 22)

The Subrogation Report under Tab 22 was submitted for the Board's review without an oral presentation.

7n. Member Services Report including Membership Activity (Tab 23)

The Member Services Report under Tab 23 was submitted for the Board's review without an oral presentation.

8. Comments by ex officio Members from and to TML and Employee Benefits Boards

Henry Wilson, ex officio from TML Board of Directors, reported TML staff survived a contentious and anti-city special session. Legislation on tax revenue caps did not pass and it will be interesting to see what happens next legislative session. Cities need to be in control of their tax revenues. One-size does not fit all cities in Texas and local control is best because cities know what they each need and know what the citizens want. He applauds the TML lobbyists for fighting for cities, but he has never seen a legislative session this bad in his 33 years as an elected official. In reference to the annexation bill that passed, all of Texas is growing and the legislature has tied the hands of the cities that need to expand for the population increase. Texas needs to remain an attractive place to bring new businesses, but Legislature is not providing the resources and capabilities to cities to accommodate that new business growth.

Chair Peter Vargas inquired as to whether it was proper protocol for the TML Board to recognize Speaker Strauss for all his efforts during the legislative session.

Bennett Sandlin stated that Speaker Strauss is one of the biggest champions for cities and TML is very supportive of him.

Mary Gauer, ex officio to the TML Board, stated that of the horrible things that TML endured during the Legislative session, it was the attitude of the individual senators and representatives that was the worst. They no longer conducted themselves as the ladies and gentlemen of the legislature, but were very combative. You can understand someone having a difference of opinion, if they listen to you and speak to you congenially.

Chair Peter Vargas stated Speaker Strauss emphasized that the business community needs to get involved because basically they are allowing a small fraction of the people to control the election and nomination processes.

Mr. Wilson stated that the legislators are attempting to stifle growth and it is the local level that brings businesses and growth. The legislature does not see it that way.

Bennett Sandlin reported that the Governor gave \$50 million to Houston in discretionary funds, which has some cities, like Rockport and Port Aransas, wondering if they will get funding. Rockport's tax values have dropped approximately 30%. To make that up, Rockport would have to raise taxes by 30%, so citizens whose homes were not damaged, would pay 30% more. A tax increase of that proportion is untenable and that money is lost. One of the ideas that has been talked about is to give grants out of the state's Rainy Day Fund to offset property tax losses. Cities believe the money should be given out with no strings attached, and the cities like that idea and TML is exploring that with John Sharpe. That is in the works, but whether it will come to fruition, he does not know. Some people think there might be \$250 million that could be distributed out of the Rainy Day Fund from the \$10 billion in the fund.

Michael Smith, ex officio from TML Multi-State Intergovernmental Employee Benefits Board, reported that the IEBP Board met a week prior to the TML Conference. Mr. Smith stated that they spent most of the time on strategic planning, with the primary focus on enhanced customer service to make sure they are not losing touch with individuals they serve.

Andres Garza, ex officio to TML Multi-State Intergovernmental Employee Benefits Board, stated that the health insurance business is tough.

9. General Counsel's Report on Legislative Activities (Tab 24)

David Reagan presented the General Counsel's report on legislative activities under Tab 24.

10. Executive Committee

10a. Consideration of Topics for January, 2018 Board Planning & Training Session (Tab 25)

Jeff Thompson presented the consideration of topics for the 2018 Board Planning & Training Session under Tab 25.

10b. Consideration of Quarterly Human Resources Report (Tab 26)

The Human Resources Report under Tab 26 was submitted for the Board's review without an oral presentation.

Chair Peter Vargas called for a 10-minute recess at 9:40 a.m. Chair Peter Vargas reconvened the meeting at 9:50 a.m.

11. Executive Session

Chair Peter Vargas announced that it was now 9:51 a.m. and the Board of Trustees would go into Executive Session to discuss claims and lawsuits under Agenda items 11a., 11b, and 11c., under Texas Government Code section 551.071.

11a. Workers' Compensation Claims Report including (1) fatality claims, (2) selected large exposure claims, (3) presumption claims and (4) new claims that have reserves exceeding \$150,000

This item was discussed in Executive Session.

11b. <u>Liability and Property Claims Report on claims that have indemnity reserves exceeding</u> \$300,000, expense reserves in excess of \$250,000

This item was discussed in Executive Session.

11c. Status of lawsuits in which the Pool is a Party

This item was discussed in Executive Session.

Chair Peter Vargas reconvened the open session of the Board of Trustees at 10:36 a.m. There were no action items.

12. Meeting Schedule and Board Continuing Education (Tab 27)

12a. Select a location for the October 25-26, 2019 Meeting

Henry Wilson proposed the City of Hurst for the October 25-26, 2019 Board meeting.

MOTION by Andres Garza, seconded by Leo Montalvo, to hold the October 25-26, 2019 Board of Trustees meeting in the City of Hurst. Motion carried with unanimous approval.

13. Adjournment

MOTION by Byron Black, seconded by Mary Gauer, to adjourn the Board of Trustees meeting of the Texas Municipal League Intergovernmental Risk Pool at 10:43 a.m. Motion carried with unanimous approval.

Approved by the Board of Trustees on January 27, 2018

pavid W. Reagan, Board Secretary