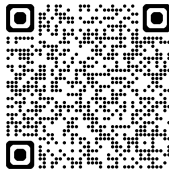




**OUR WHY?** To partner with local governments so that Texas communities are **STRONGER TOGETHER**

1

## Safety Matters. Stay Connected.



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2

## HR Session Presentation Handouts



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3

## Tony Koriath 3.0 Human Resources Training

Day One Afternoon: Craig Barnes

**Note:** We are not attorneys and cannot provide legal advice. We strongly encourage you to have discussion related to this topic with your attorney and review your policies, federal, state and local laws, including your charter, ordinances and resolutions.

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## Learning Objectives

After attending this training session, participants will be able to:

- Better understand the role of a supervisor as an employee/person
- Continue to apply the framework for organizational values of as they relate to HUMAN resources
- Explain applicable discrimination laws at both the federal and state level
- Identify human resources best practices by participating in activities and discussion related to: *Title VII of the Civil Rights Act of 1964; Family Medical Leave Act (FMLA); and Americans with Disabilities Act (ADA)*

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# What is HR?

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6



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When you tell a joke so funny,  
HR wants to hear it.



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8



9

# Supervising HUMAN Resources

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## Going With the Flow?

Manager: How's the work  
going on?

ME: Just Going with the Flow!

The flow:



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## Pressure

When you're burnt out and  
stressed but you're still trying  
to give it your all at work



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## Functioning?



Mind Core · Follow



4d · 🌐

When you ask me how I'm doing and I say  
"I'm functioning" this is what I mean

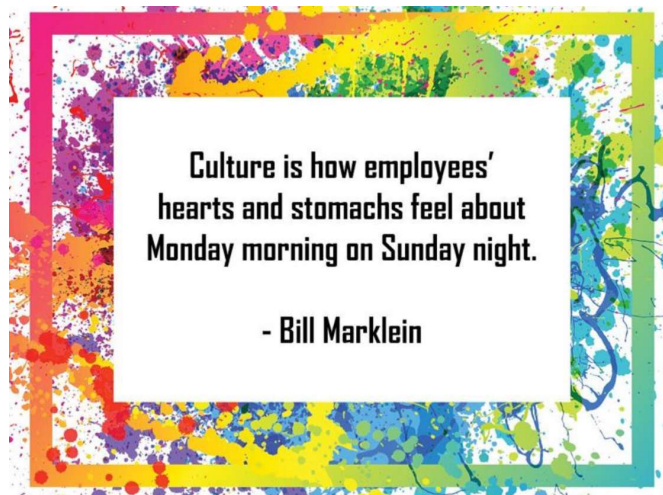


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## Sunday Scaries?



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## "The Great Detachment..." - Gallup.com

U.S. Engaged Employees Least Likely to Experience Four Major Negative Emotions Daily



Q3 2024

GALLUP®

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## Stress - Anxiety and Health\*

STRESS

BI

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## It's ALIVE!

Your organizational culture is ALIVE but is it WELL?

*Workplace culture is a living organism that will create itself and grow without much effort. However, creating and sustaining a culture that is just not alive, but breathes life into others takes intentional effort and is a journey for the whole organization.*

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## Can You Hear the "POP"?

*"**DISCOVER** your core values and purpose beyond just making money (core ideology) and combine this with the dynamic of **PRESERVE** the core/**STIMULATE** progress."*



**James C. Collins** *Good to Great: Why Some Companies Make the Leap... and Others Don't*

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# Servant Leadership

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If serving is below you,  
leadership is beyond you.

Anonymous

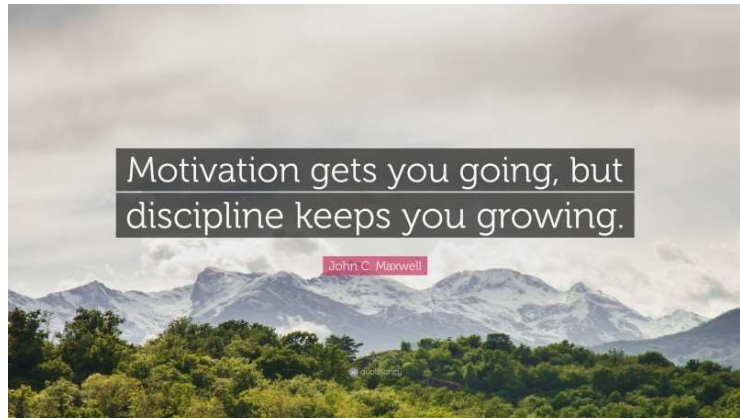
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## Supervisors GET To

- Protect the Organization
- Grow the employee

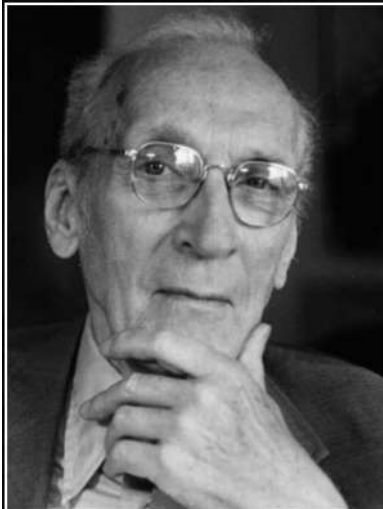


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## Servant Leadership



The servant-leader is servant first... It begins with the natural feeling that one wants to serve, to serve first. Then conscious choice brings one to aspire to lead. That person is sharply different from one who is leader first.

— Robert K. Greenleaf —

AZ QUOTES

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## SERVANT LEADERSHIP

### THE POWER OF WORKING FOR YOUR TEAM

© Dr. Christian Poensgen

#### TRADITIONAL LEADER

- Does most of the talking.
- Focuses on personal success.
- Measures success by numbers.
- Relies on authority to get results.
- Sees leadership as a personal accomplishment.

#### SERVANT LEADER

- Listens actively.
- Prioritizes team needs.
- Measures success by team growth.
- Empowers and shares responsibility.
- Views leadership as serving the team.

#### PILLARS OF A SERVANT LEADER

**Active Listening:**  
Engages, understands, and responds to what the team has to say.

**Ethical Behavior:**  
Acts fairly, honestly, and responsibly.

**Visionary Thinking:**  
Sees beyond the present to envision the future.

**Emotional Intelligence:**  
Manages emotions positively for effective communication.

**Adaptability:**  
Embraces change and evolution.

**Empowerment:**  
Trusts and sets the team up for growth.

#### ACTIONABLE STEPS

- 1 Create a Safe Space:**  
Build an environment where team members feel safe to express themselves.
- 2 Promote Work-Life Balance:**  
Support practices that help balance personal and professional lives.
- 3 Provide Resources:**  
Ensure the team has the tools and resources needed.
- 4 Practice Patience:**  
Understand growth and change take time.
- 5 Lead by Example:**  
Make your team proud.

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***“Appreciation is a wonderful thing. It makes what is excellent in others belong to us as well.”***

**Voltaire**



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## **Servant Leadership Is...**

- Focusing on the growth and well-being of individuals and the community, rather than on personal power or recognition
- Serving others, fostering trust, and creating a collaborative and inclusive environment
- Prioritizing the needs of the team
- Empowering others to reach their full potential and contribute to a shared vision

***Not Just Me BUT We***

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## Coaching

The ongoing process of both informal and formal feedback that is intended to support employees in skill development as well as to recognize success.

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## Performance Management Tools

### ROLE OF A COACH

- Provide Direction
- Improve Performance
- Open Possibilities
- Resource

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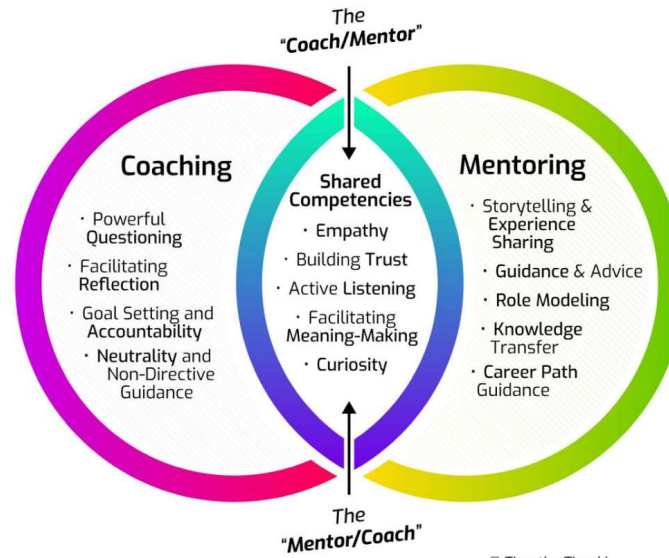


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# Coaching vs. Mentorship

Understanding the differences and why



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**No feedback is not good feedback.**

**In fact, no feedback is irresponsible and a missed opportunity**

**If you are a leader, you must give feedback. that's your job.**

**Feedback either helps people get better and grow, or reinforces the positive they are doing to inspire them to do more of it.**

**If you don't have time to give feedback, then don't be a people leader.**

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## Importance of Relational Engagement

*“In Organizations, real power and energy is generated through relationships. The patterns of relationships and the capacities to form them are more important than tasks, functions, roles, and positions.”*

*Margaret Wheatly*



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The best bosses are not the ones who have all the answers or work the longest hours, but those who care the most.

A great boss genuinely cares about you, as a human being, not just as a worker.

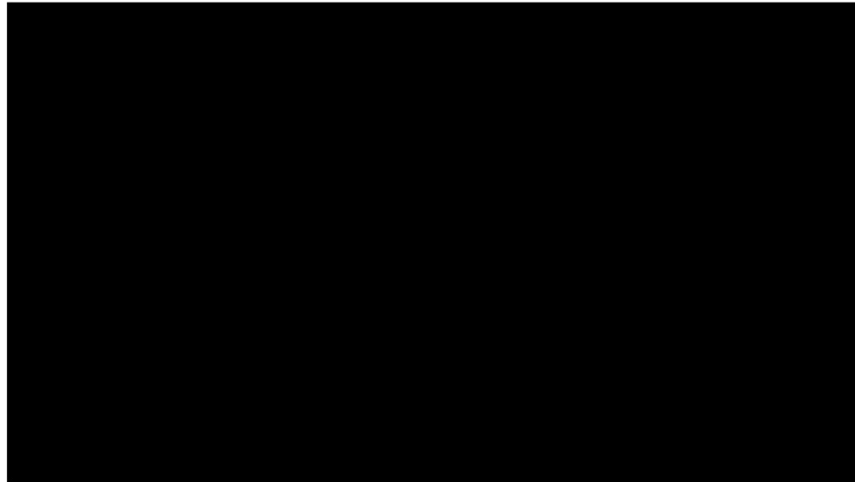
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## Be Curious...Not Judgmental - Ted Lasso



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### The BE's of an Effective Leader

#### BE

- *CURIOUS*
- *NON-JUDGMENTAL*
- *RESPECTFUL*
- *GENUINE*



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## Un-Civilized Workplace and Possible Effects

**Robert I. Sutton, PhD** identified some possible behavior traits and potential organizational costs because of an uncivilized workplace.

- “Behavior that demeans or belittles others. This could include verbal abuse, bullying, or undermining colleagues.”
- “Financial and emotional costs that toxic individuals impose can reduce productivity, increase employee turnover, and create a hostile work environment.”
- “The toll toxic behavior takes on employees can lead to stress, anxiety, burnout, and decreased job satisfaction. This emotional damage not only affects individual well-being but also reduces overall team performance and engagement.”

Dr. Sutton shares in our organizations we should strive to maintain a “respectful, positive workplace culture by not hiring or tolerating people who engage in toxic behavior” and “that organizations must enforce this rule consistently to protect their culture.”

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## Five Strategies for Addressing Toxic Behavior in the Workplace\*

*\*inclusiongeeks.com*

"Toxic behavior **corrodes** trust, **stifles** innovation, and **breaks down** the very foundation of a successful workplace. It shows up in unchecked behaviors, in cultures that value outcomes over people, and in power dynamics that silence or exclude."

Five strategies to possibly address toxic behavior in the workplace

1. Set the standard for behavior
2. Acknowledge power and privilege
3. Equip people to navigate conflict
4. Model accountability at every level
5. Build psychological safety



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**What are  
most  
employees  
looking for?**

A positive working environment, where they feel that they matter and are treated fairly.



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### 10 things great leaders say:


1. I trust you.
2. You got this.
3. I believe in you.
4. How can I help?
5. I am proud of you.
6. Take the lead on this.
7. We are in this together.
8. You are making a difference.
9. Thank you for your hard work.
10. What can I do to support you?

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Follow Lukas J.M. Stangl for more posts like this.



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Motivation gets you going, but  
discipline keeps you growing.

John C. Maxwell

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## Discipline to Disciple

*"We cannot control all of people's choices or actions, but we can positively affect decision-making factors and help people develop clearer perceptions of risk." – **Tom Harvey** - Reducing the Frequency & Severity of Human Error: Optimizing Performance – ASSP*

*"If you hire people just because they can do a job, they'll work for your money. But if you hire people who believe what you believe, they'll work for you with blood and sweat and tears." – **Simon Sinek***

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# Possible Bullying Behaviors



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## Bullying



- Generally, not prohibited by any federal or state law
- Inappropriate and
- Unacceptable

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# Harassment and/or Discrimination

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## EEOC Harassment Definition\*

Harassment is a form of employment discrimination that violates Title VII of the Civil Rights Act of 1964, the Age Discrimination in Employment Act of 1967, (ADEA), and the Americans with Disabilities Act of 1990, (ADA).

Harassment is unwanted or unwelcomed conduct behavior that is severe or pervasive and based on:

- Race
- Color
- Religion
- Sex
  - (including pregnancy, gender identity, & sexual orientation)
- Mental or Physical Disability
- Nationality
- Age
  - (40 & older)
- Genetic Information
  - (including family medical history)

\*EEOC.GOV

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- The target of the harassment

AND

- And anyone affected by the offensive conduct (bystander)

**Who is  
impacted by  
the  
harassment**

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## Sex/Gender Based Harassment

Discrimination based on someone's:

- Sex/gender,
- Sexual orientation
- Gender identity
- Pregnancy

***Partner with your HR/Legal team  
regarding questions***



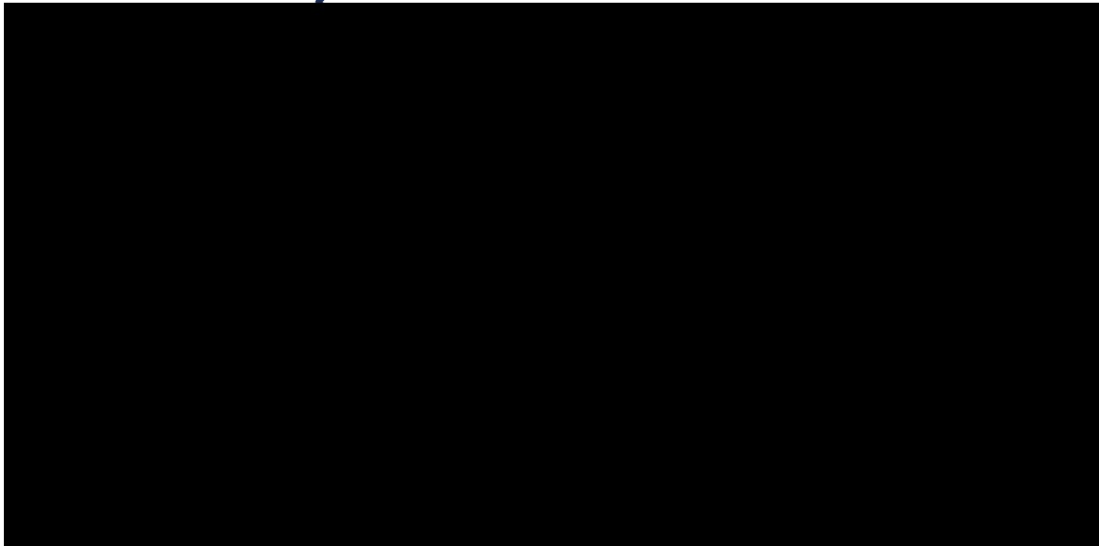
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## YouTube Example from Nicki Swift



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## Faragher vs Boca Raton (1998)

- Beth Ann Faragher worked intermittently as an ocean lifeguard for the city of Boca Raton, FL from 1985-1990
- Sued the city and two lifeguards she accused of unwanted touching and making offensive comments and gestures
- Said it was a really good job except for the constant groping by one supervisor and sexual innuendoes and comments by others
- Case went to the Supreme Court where it said that if alleged harassers are supervisors, employers can be liable for damages, even if the employer is not aware of the harassment
- If a peer is harassing a peer, the employer is only liable if it knew or should have known about the harassment

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## SB 45 & HB 21 and what it means to you.

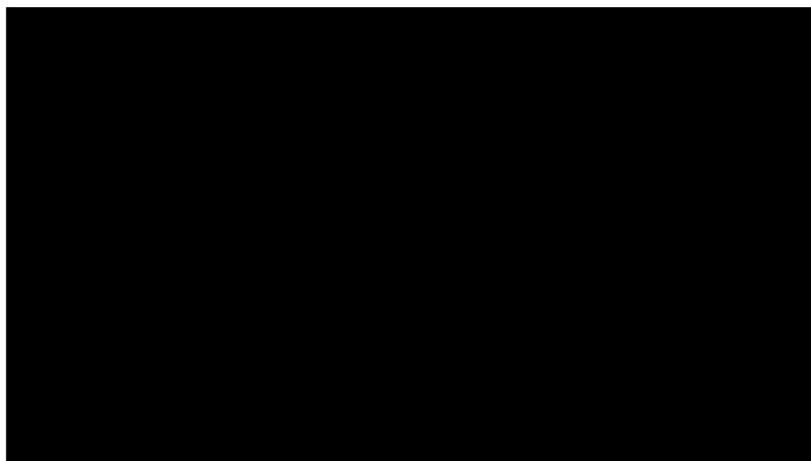
- Effective September 1, 2021, both apply to employers in Texas with 1 or more employee
- Individual liability for those who act "directly in the interests of an employer" as well as supervisors and coworkers
- Requires employers to take **immediate** and appropriate corrective action where the employer **knows or should have known** of sexual harassment
- Charge filing period changed from 180 to 300 days\*

*\*Possible Continuing Violation Doctrine*



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## Interview Example – Discrimination Free Hiring?



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## Address Sexual Harassment

**INDECENT EXPOSURE**  
**HUMILIATION**  
**STARING OR LEERING**

**SEXUAL COMMENTS OR JOES**

**SEXUAL HARASSMENT IS NOT OK.**

**INTIMIDATION**  
**UNWELCOME TOUCHING**  
 EXPLICIT MESSAGES,  
 PICTURES AND POSTERS  
 UNWELCOME REQUEST FOR SEX

INAPPROPRIATE ADVANCES ON SOCIAL NETWORK SITE  
 INTRUSIVE PERSONAL QUESTIONS

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## What would you do?

- Encourage all employees to say something to the person if they are uncomfortable with someone's behavior
- If you observe someone engaging in this type of behavior, pull them to the side and let them know you saw it and that you expect they will not do it again
- Train your supervisors
- Train your employees
- Train, Train, Train

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## Pregnancy Discrimination

Illegal to discriminate against a woman because of:

- pregnancy
- childbirth
- A medical condition related to pregnancy or childbirth

OR

- Intent to become pregnant\*



\*Pregnancy Workers Fairness Act (6-27-2023)

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## Race Discrimination

Involves discrimination based a person race such including cultural practices or physical characteristics associated with race (such as hair texture, skin color, or certain facial features).

- CROWN Act - HB567 (Eff. 9/1/23)
  - *Creating a Respectful and Open World for Natural Hair*

*Partner with your HR/Legal team regarding questions*



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## National Origin Discrimination

Unfavorable treatment of a person because they are from a particular country or part of the world, because of ethnicity or accent, or because they appear to be of a certain ethnic background (even if they are not).



*Partner with your HR/Legal team regarding questions*

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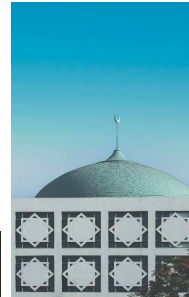
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## Religious Discrimination

- Involves treating an unfavorably because of his or her religious beliefs.
- The law protects people who belong to traditional, organized religions, as well as those who have **sincerely held religious**, ethical, or moral beliefs.\*

\*Groff v. DeJoy (6-29-2023)

*Partner with your HR/Legal team regarding questions*



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## Mental or Physical Disability Discrimination

- According to the EEOC, disability discrimination occurs when an employer or other entity covered by Title I of the Americans with Disabilities Act (ADA) (which protects private and state and local employees) treats a qualified employee or applicant unfavorably because of disability. The disability laws forbid discrimination when it comes to any aspect of employment, including hiring, firing, pay, job assignments, promotions, layoff, training, fringe benefits, and any other term or condition of employment.
- It is illegal to harass an applicant or employee because of a current or past disability an actual or perceived physical or mental impairment that is not transitory and minor, or for association with an individual with a disability. Harassment can include offensive remarks about a person's disability. Harassment is illegal when it is so frequent or severe that it creates a hostile or offensive work environment or when it results in an adverse employment decision (such as the victim being fired or demoted).

*Partner with your HR/Legal team regarding questions*

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## Age Discrimination in Employment Act (ADEA)

- Involves treating an applicant or employee less favorably because of his or her age.
- Forbids age discrimination against people who are age 40 or older.



*Partner with your HR/Legal team regarding questions*

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## Genetic Information Discrimination ACT (GINA)

- Genetic information includes information about
  - an individual's genetic tests and
  - the genetic tests of an individual's family members
  - information about the manifestation of a disease or disorder in an individual's family members (i.e. family medical history)



*Partner with your HR/Legal team regarding questions*

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## Retaliation

When employers treat differently applicants, employees, former employees, or people closely associated with someone who:

- Reported discrimination
- Participated in a discrimination investigation or lawsuit (for example, serving as a witness), or;
- Opposed discrimination (for example, threatening to file a charge or complaint of discrimination).

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## Some Things To Think About Regarding Unacceptable Conduct

- Even if the people engaging in the unacceptable conduct are “fine” with it, is not a defense for the unacceptable conduct/behavior (3<sup>rd</sup> party)
- Remember that professional meetings, business trips and social events are an extension of your workplace (alcohol)
- Social media is also a possible source of harassment (have a policy addressing harassment on social media)
- Non-employees such as citizens, vendors, contractors, elected officials are possible sources of harassment

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## Potential Cost of Discrimination and Retaliation (Sex and Race)\*

Employee fired because they engaged in protected activity by complaining about discrimination.

**\$70,000**

*\*U.S. Equal Employment Opportunity Commission -  
eeoc@updates.eeoc.gov*

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## Potential Cost of Discrimination and Retaliation (Sex)\*

A cleaning service provider in eastern Wisconsin, will pay and furnish other relief to settle a sexual harassment lawsuit

**\$200,000**

*\*U.S. Equal Employment Opportunity Commission -*

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## Potential Cost of Discrimination and Retaliation (GINA and ADA)\*

Dollar General required applicants to pass a pre-employment medical exam during which they were required to divulge past and present medical conditions of family members such as cancer, diabetes, and heart disease. The EEOC also alleged that Dollar General used qualification criteria that screened out qualified individuals with disabilities.

**\$1,000,000**

*\*U.S. Equal Employment Opportunity Commission  
- [eeoc@updates.eeoc.gov](mailto:eeoc@updates.eeoc.gov)*

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## Potential Cost of Discrimination and Retaliation (Race)

Delivery company DHL will pay settlement and be subject to the oversight of a court-appointed monitor to settle a class race discrimination lawsuit filed by the U.S. Equal Employment Opportunity Commission (EEOC).

**\$8.7 Million**

*\*U.S. Equal Employment Opportunity  
Commission - [eeoc@updates.eeoc.gov](mailto:eeoc@updates.eeoc.gov)*

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# Family Medical Leave Act FMLA

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## FMLA Employer Coverage & Employee Eligibility (per DOL.gov)

The Family and Medical Leave Act (FMLA) provides eligible employees up to 12 workweeks of unpaid leave a year.

The FMLA applies to all:

- public agencies, including local, State, and Federal employers, and local education agencies (schools); and
- private sector employers who employ 50 or more employees for at least 20 workweeks in the current or preceding calendar year

In order to be eligible to take leave under the FMLA, an employee must:

- work for a covered employer;
- have worked 1,250 hours\* during the 12 months prior to the start of leave;

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## FMLA Qualifying Family Members

- **Parent** – biological, adoptive, step or foster father or mother, or someone who stood *in loco parentis* to the employee when the employee was a son or daughter. Does not include in-laws.
- **Spouse** – A husband or wife as defined or recognized in the state where the employee was married and includes individuals in same-sex marriage or common law marriage.
- **Son or Daughter** – For leave other than military family leave, a biological, adopted or foster child, a stepchild, a legal ward, or a child of a person standing *in loco parentis* who is either under 18 years of age, or older than 18 and incapable of care because of a mental or physical disability.

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## FMLA Amount of Leave

Eligible employees may take up to 12 workweeks of FMLA leave

- For the birth or placement of a child for adoption or foster care
- To care for a spouse, son, daughter, or parent with a serious health condition
- For the employee's own serious health condition

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## FMLA Details\*

Is FMLA paid?

- No, is not paid. It only offers job protection. Paid leave can be used concurrently with it.

Can an employee decline FMLA protection?

- No, employers are required to place employees on FMLA.

What if employees don't request FMLA protection?

- If you think leave may qualify then employers are required to place employees on FMLA.

*Partner with your HR/Legal team regarding questions*

\*DOL.GOV

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## FMLA For the Birth or Placement of a Child

- Both the mother and father are entitled to FMLA leave for the birth or placement of the child and/or be with the healthy child after the birth or placement (bonding time)
- Employees may take FMLA leave before the actual birth, placement or adoption
- Leave must be completed by the end of the 12-month period beginning on the date of the birth or placement

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## FMLA Serious Health Condition

- Absences of three or more consecutive days may qualify
- Illness, injury, impairment or physical or mental condition involving:
  - Inpatient Care, or
  - Continuing Treatment by a Health Care Provider
- An overnight stay in a hospital, hospice, or residential medical facility
  - Includes any related incapacity or subsequent treatment
- Pregnancy
- Chronic Conditions
- Permanent/Long-Term Conditions
- Absence to Receive Multiple Treatments

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## FMLA Intermittent Leave

- Employee is entitled to take intermittent or reduced schedule leave for:
  - Employee's or qualifying family member's serious health condition when the leave is medically necessary
  - Covered service member's serious injury or illness when the leave is medically necessary
  - A qualifying exigency arising out of a military member's covered active-duty status
- **Leave to bond with a child after the birth or placement must be taken as a continuous block of leave unless the employer agrees to allow intermittent or reduced schedule leave.**

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## Absences Not Protected by FMLA

Conditions requiring cosmetic treatment (unless inpatient hospital care or complications)

- Absence due to current, untreated substance abuse
- Common colds
- Headaches (other than migraine)
- Routine dental problems
- Upset stomach
- Earaches
- Car breaks down
- To care for a friend
- Pet is ill

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## FMLA Military Family Leave

- **Qualifying exigency leave**, which provides up to **12 workweeks** of FMLA leave to help families manage their affairs when a military member has been deployed to a foreign country; and
- **Military caregiver leave**, which provides up to **26 workweeks** of FMLA leave to help families care for covered service members with a serious injury or illness

Generally, FMLA rules and requirements continue to apply

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## FMLA Employer Responsibilities

- Same or equivalent job
  - Equivalent pay
  - Equivalent benefits
  - Equivalent terms and conditions
- Employee has no greater right to reinstatement than had the employee continued to work
- Bonuses predicated on specific goal may be denied if goal not met (but perhaps consider prorating such bonus)
- Key employee exception

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## FMLA Prohibited Employment Actions

- **Employers cannot:**
  - Interfere with, restrain or deny employees' FMLA rights
  - Discriminate or retaliate against an employee for having exercised FMLA rights
  - Discharge or in any other way discriminate against an employee because of involvement in any proceeding related to FMLA
  - Use the taking of FMLA leave as a negative factor in employment actions (evaluations, excessive absenteeism, raises, etc.)
- For more details on FMLA, check out <https://www.dol.gov/agencies/whd/fmla>

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# Americans with Disabilities Act as Amended - ADAAA

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## Disability Discrimination

- Treating a qualified individual with a disability who is an employee or applicant unfavorably because he/she has a disability.
- Also occurs when an applicant or employee is treated less favorably because she has a history of a disability (such as cancer) or because she is **believed to have** a physical or mental impairment that is not transitory (lasting or expected to last six months or less) and minor (even if she does not have such an impairment).
- The law also **protects people from discrimination based on their relationship with a person with a disability** (even if they do not themselves have a disability). For example, it is illegal to discriminate against an employee because her husband or child has a disability.

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## Definition of Disability

Not everyone with a medical condition is protected by the law. A person must be qualified for the job and have a disability as defined by the law.

- A person can show that he or she has a disability in one of three ways:
  1. He or she has a physical or mental condition that substantially limits a major life activity (such as walking, talking, seeing, hearing, or learning).
  2. He or she has a history of a disability (such as cancer that is in remission).
  3. If he or she is **believed** to have a physical or mental impairment that is not transitory (lasting or expected to last six months or less) and minor (**even if he does not have such an impairment**).

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## Reasonable Accommodations

The law also requires that employers **reasonably accommodate** applicants and employees with a disability, unless doing so would impose an undue hardship on the operation of the employer's business.



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## Accommodation Interactive Process

- Communication about possible accommodations is key.
  - ✓ Employers must participate in an interactive process with the employee to determine the essential functions of the job that may or may not be eligible for an accommodation.
  - ✓ Work with your HR representative as they will generally be able to assist with this process.
  - ✓ An interactive process example is available on the JAN website.  
<https://askjan.org/training/library.htm>

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## Disability & Undue Hardship

- Undue hardship means that the accommodation would be too difficult or too expensive to provide, in light of the employer's size, financial resources, and the needs of the business.
- An employer may not refuse to provide an accommodation just because it involves some cost.
- An employer does not have to provide the exact accommodation the employee or job applicant wants.
- If more than one accommodation works, the employer may choose which one to provide.

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## Disability During Application & Interview Stage

- The law places strict limits on employers when it comes to asking job applicants to answer medical questions, take a medical exam, or identify a disability.
- An employer also may not ask job applicants if they have a disability (or about the nature of an obvious disability).
- An employer may ask job applicants whether they can perform the job and how they would perform the job, with or without a reasonable accommodation.

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## Closing Reminders

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## Strength in Serving Beyond Self

*When we see/serve beyond self, we demonstrate our strength by lifting others up.*



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## Can You Hear the "POP"?

*"**DISCOVER** your core values and purpose beyond just making money (core ideology) and combine this with the dynamic of **PRESERVE** the core/**STIMULATE** progress."*

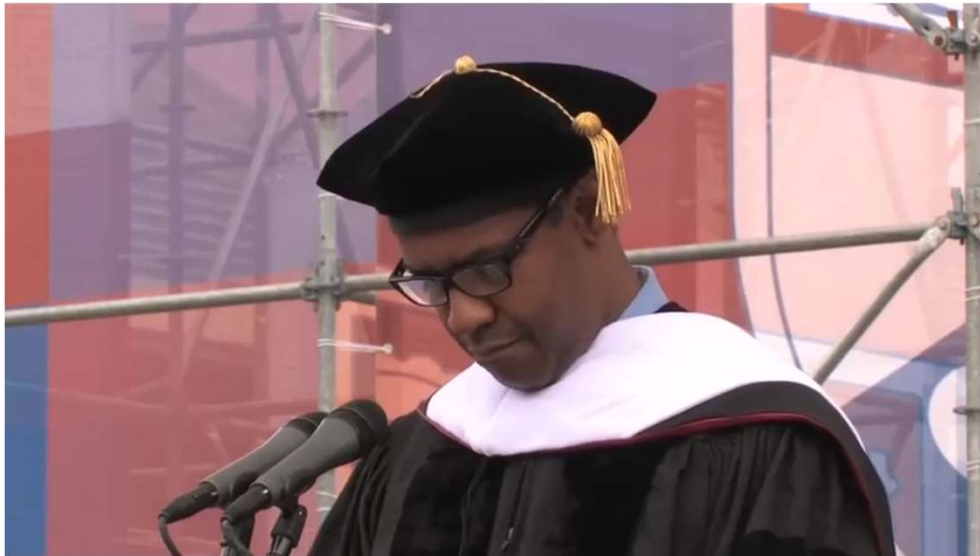


**James C. Collins** *Good to Great: Why Some Companies Make the Leap... and Others Don't*

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*"Act as if what you do makes  
a difference. It does."*  
William James

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These pocket picks are intended to serve as 2 reminders

*1. As an individual "musician" in your organization, YOU absolutely are making a difference to others on a daily basis with the passion of service you bring.*

*2. You are a VITAL part of your organization's symphony, not only sharing your expertise and talent but also blending it in harmony with the other "musicians" who surround you.*

We are each a member of our organization's "symphony" and are daily connecting to/impacting something bigger than just self getting to demonstrate our mission, vision and values in a collective harmony.



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# For Tomorrow

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## Homework

Please complete the Enneagram Test before class tomorrow.

- Use the link below and take the **first** Enneagram Test. Please print and/or save your test results and bring them with you tomorrow. A significant portion of the discussion in class tomorrow will be centered on the different personality styles/characteristics.

<https://www.eclecticenergies.com/enneagram/test>

Be sure to print or save your results and bring them with you.

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Eclectic Energies

Menu Chakras Acupressure Exercises Enneagram I Ching Feelings

### Eclectic Energies Enneagram Tests (free)

These two [Enneagram](#) tests help you determine which personality type you are. Your [wing](#) will also be indicated. Some suggestions on getting the most accurate results are [below](#).

**Classical enneagram test**

This test has pages with 9 questions or less (1 for each [Enneagram type](#)). You'll get less questions per page after having answered enough questions to establish which types you are not.

Enneagram test >>

**Enneagram test with instinctual variant**

With this test you get pairs of character traits to rate. It is quicker than the other test, and indicates your [instinctual subtype](#) as well.

Enneagram test 2 >>

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Eclectic Energies

Menu
Chakras
Acupressure
Exercises
Enneagram
I Ching
Feelings

### Enneagram Test

Honestly grade each statement: "Yes" for "Yes, *this is really me!*", "Partly" for "This is partly how I am" and "No" for "This is probably not how I am". (If you don't know whether it applies, it's usually best to check "No".)

<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I love to take care of people and I'm good at it.
<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I want to win the approval of those in authority, sometimes even when I don't really like them.
<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I don't get depressed easily, if at all.
<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I plan the next adventure before the current one is finished.
<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I am too strict with myself and others.
<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I often refrain from acting, as I'm afraid of being overwhelmed.
<input checked="" type="radio"/> No <input type="radio"/> Partly <input type="radio"/> Yes	I tend to trust most people.

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# HR Session Presentation Handouts



**Tony Koriath 3.0**  
**Human Resources**  
**Training**  
Day One Afternoon: Craig Barnes

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**OUR WHY?** To partner with local governments so that Texas communities are **STRONGER TOGETHER**

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