

**TEXAS MUNICIPAL LEAGUE
INTERGOVERNMENTAL RISK POOL
Underwriting and Claims Committee
Hyatt Regency Lost Pines, Robertson-Leftwich A
575 Hyatt Lost Pines Road, Lost Pines, TX 78612
January 24, 2020**

Committee Members Present

Andres Garza, Chair
Mary Dennis
David Harris
Michael Smith
Jeffrey Snyder

Committee Members Absent

Rob Hauck

Other Board Members Present

Rickey Childers

Staff Present

Bob Haynes
Mike Bratcher
Tamara Chafin
Lindsey Fields
Susie Green
Irvin Janak
Bo Joseph
Paula Marr-Ludwig
Mike Rains
Patti Ledesma
Aaron Hardiman
Debbie Sherwood

Andres Garza called the meeting of the Texas Municipal League Intergovernmental Risk Pool Underwriting & Claims Committee to order at 3:03 p.m., January 24, 2020. Mr. Garza announced the retirement of Debbye Mangum. He and Bo Joseph introduced Debbie Sherwood of the Pool's Legal Department, explaining that Ms. Sherwood will now be taking minutes.

Consideration of minutes of the October 25, 2019 committee meeting (Tab 15)⁽¹⁾

MOTION by David Harris, seconded by Jeffrey Snyder, to approve the Underwriting and Claims Committee minutes of October 25, 2019, as written under Tab 15. Motion carried with unanimous approval.

Member Services Report including Annual Review of Membership Activity (Tab 16)

Aaron Hardiman presented the report on Member Services including annual membership activity set forth under Tab 16.

Significant cases and legal developments impacting the Pool (Tab 17)

Bo Joseph presented significant cases and legal developments impacting the Pool set forth under Tab 17.

Liability and Property Claims Report on claims trends (Tab 18)

Mike Rains presented the report on Liability and Property claim trends set forth under Tab 18.

Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 19)

Mike Bratcher presented the Workers' Compensation Claims Report set forth under Tab 19.

¹ All references to "Tabs" in these minutes are references to the Tabs in the Board of Trustee Agenda packet.

Report from Office of Project Management and Analytics, including report on Progress for Business Application & IT Road Map (Tab 12)

Lindsey Fields presented the report from the Office of Project Management and Analytics, including the report on Progress for Business Application and IT Road Map set forth under Tab 12. Additionally, Ms. Fields Provided an update on the rescission of the Capgemini contract based on Capgemini's repudiation of the contract. Ms. Fields indicated Staff is researching other systems integrators for Release 2 of Policy Center and Billing Center and reanalyzing options and upgrading Claim Center and Contact Manager. The goal is to stay within the \$5.8 million budget approved by the Board in 2019. Any budget impacts may need to be revisited by the Board at the April Board meeting.

Underwriting Report on underwriting results and loss ratios, including the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and contract activities (Tab 20)

Paula Marr-Ludwig presented the Underwriting Report set forth under Tab 20 and updated the committee that the City of Dallas approved the third option in the report under Tab 20 with \$2.5 million retention for Workers' Comp Excess.

Loss Prevention Report on member surveys, training, and property valuations conducted (Tab 21)

Irvin Janak presented the Loss Prevention Report set forth under Tab 21 and updated the committee that he has been allowed to join a newly-formed municipal safety group. Mr. Janak further informed the committee that effective January 6, 2020, employers of drivers holding Commercial Driver's Licenses (CDL) are now required by federal law to utilize the U.S. Department of Transportation's Federal Motor Carrier Safety Administration's Commercial Driver's License Drug & Alcohol Clearinghouse. In addition, employers of entry-level driver-employees must provide to their employees an approved theory and behind-the-wheel training program, which must be successfully completed before the entry-level driver-employees may take their CDL skills test. The practice of employers simply providing a study handbook to their employees is no longer permitted.

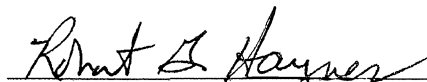
Subrogation Report (Tab 22)

Bo Joseph presented the Subrogation Report set forth under Tab 22, stating a total of \$1.5 million had been made in deposits.

Adjournment

Andres Garza adjourned the meeting at 4:39 p.m.

Approved by the
Underwriting & Clams Committee
on April 24, 2020


Robert G. Haynes,
Deputy Executive Director