

**TEXAS MUNICIPAL LEAGUE  
INTERGOVERNMENTAL RISK POOL  
Underwriting & Claims Committee Meeting**

**Via Zoom Teleconference Software**

**Recorded Meeting Video May Be Viewed at**

**<https://www.tmlirp.org/who-we-are/your-board-members/board-meetings-and-agenda/#video>**

**January 28, 2021 (3:00 P.M.)**

**Committee Members Present**

David Harris, Chair  
Andres Garza  
Carol Loughlin  
Rob Hauck  
Leo Montalvo

**Other Board Members Present**

Randy Criswell

**Staff Present**

Jeff Thompson  
David Reagan  
Susie Green  
Tito Villegas  
Atul Poladia

**Staff Present** (cont.)

Mike Rains  
Mike Bratcher  
Mike Raigosa  
David Nix  
Bo Joseph  
Joshua Haley  
Jennifer O'Sullivan  
Phil English  
Paula Marr  
Tamara Chafin  
Lindsey Fields  
Kim Williams  
Julie Nguyen  
Irvin Janak  
Timothy Salzman

**Staff Present** (cont.)

Chris Remmert  
Gary McAuliffe  
Ryan Seater  
Latasha Partlow  
Wendy Standorf  
Jeff Trinker  
Rodney Peters  
Jon Norwood  
Kathy Westbrook  
Gil Lee  
Victoria Fisher

**Others Present**

Scott Houston

David Harris, Chair, called the meeting of the Underwriting and Claims Committee of the Texas Municipal League Intergovernmental Risk Pool to order at 3:04 P.M., on Friday, January 28, 2021. Lindsey Fields, Assistant Director, read the following statement:

In an effort to mitigate the spread of Covid-19 by avoiding meetings that bring people in a group setting and in accordance with the Texas Governor's Declaration of Disaster enacted on March 13, 2020, and subsequently renewed monthly, members of the Texas Municipal League Intergovernmental Risk Pool are participating remotely in compliance with the Texas Open Meetings Act, as temporarily modified by Governor Abbott. Members of the public may participate by joining via Zoom and by registering at the web address provided on the agenda posted at the TMLIRP website at [www.tmlirp.org](http://www.tmlirp.org) and at the Secretary of State's office. Once registered, instructions on how to access the meeting using Zoom or telephonically, and how to make public comment are sent to the registrant either by email or phone call.

I am Lindsey Fields and I will be hosting the TMLIRP Underwriting and Claims Committee Meeting on this 28<sup>th</sup> day of January, 2021. Zoom teleconferencing software is being utilized for this electronic meeting. All members of the committee have the ability to communicate during this meeting through the platform and the public has access to listen. Please remember that it is the requirement of the Texas Open Meetings Act that in order to lawfully participate in the teleconference, your camera must be engaged at all times, even if you step away from your computer. Committee Members are to refrain from using the chat function within Zoom unless they are experiencing technical difficulties and it is necessary to send a message to the I.T. Staff or if they need to indicate that they

would like to make a comment or ask a question, they can then otherwise signify their intent to the Committee Chair. Any messages sent via chat will be recorded.

Any Board Member who is attending the Committee meeting but is not a member of the Committee, we respectfully request that you turn your camera off so that the Committee Members can be easily identified for all participants. If a Board Member who is not a Committee Member would like to speak, please turn on your camera and indicate your desire to speak by either raising your hand virtually, or raising your actual hand, or simply speaking up.

All votes taken during this meeting will be done by a show of hands with a roll call vote to be taken, if necessary. Should the meeting be interrupted by technical difficulties, it will be restarted as soon as the technical difficulties are resolved and you are encouraged to check your email if the meeting is interrupted.

#### Consideration of minutes of the October 23, 2020 committee meeting (Tab 11)<sup>1</sup>

MOTION by Andres Garza, Jr., seconded by Carol Loughlin, to approve the Underwriting and Claims Committee minutes of October 23, 2020, as written under Tab 11. Motion carried with unanimous approval.

#### Member Services Report on Membership Activity including Annual Review of Membership Activity (Tab 12)

Aaron Hardiman presented the report on Member Services including annual membership activity set forth under Tab 12.

#### Liability and Property Claims Report on trends concerning liability claims and property claims (Tab 13)

David Nix presented the report on Liability and Property claim trends set forth under Tab 13.

#### Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 14)

Mike Bratcher presented the Workers' Compensation Claims Report set forth under Tab 14. Mr. Bratcher indicated that as of December 31, 2020, the total number of COVID-19 claims reported by 187 members is 2,016. Of that number, 1,523 claims have been accepted: 1,507 filed by first responders, 16 by non-first responders.

Mr. Bratcher indicated, in spite of the pandemic, the Pool's has maintained high performance standards. The Pool was recognized by the Texas Department of Workers' Compensation for being a 2020 Performance Basic Oversight High Performer based on the Pool's overall PBO score of 97.69.

#### Report from Office of Project Management and Analytics, including consideration of updated Business Application & IT Road Map (Tab 9)

Lindsey Fields presented the report from the Office of Project Management and Analytics, and indicated the update of the Business Application and IT Road Map, set forth under Tab 9, would be presented for the Board's consideration by the Finance & I.T. Committee. Therefore, no action was needed from this committee at this time.

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<sup>1</sup> All references to "Tabs" are references to the Tabs in the Board of Trustee packet.

Underwriting Report on underwriting results and loss ratios, including the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and contract activities (Tab 15)

Paula Marr-Ludwig presented the Underwriting Report set forth under Tab 15.

Loss Prevention Report on member surveys, training, and property valuations conducted (Tab 16)

Irvin Janak presented the Loss Prevention Report set forth under Tab 16.

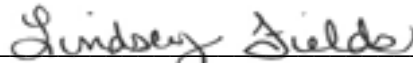
Subrogation Performance Report (Tab 17)

Bo Joseph presented the Subrogation Report set forth under Tab 17, stating that although the year started slowly, to date there are almost \$900,000 in deposits and agreements for \$600,000 in recoveries in the next few days. The first quarter of 2021 looks good and is on board for meeting projections.

Adjournment

David Harris adjourned the meeting at 4:14 p.m.

Approved by the  
Underwriting & Clams Committee  
on April 23, 2021

A handwritten signature in cursive script, reading "Lindsey Fields", is written over a horizontal line.

Lindsey Fields  
Assistant Director