

**TEXAS MUNICIPAL LEAGUE
INTERGOVERNMENTAL RISK POOL
Underwriting & Claims Committee Meeting**

**Hyatt Regency Lost Pines Resort & Spa – Baron’s G
575 Hyatt Lost Pines Road
Bastrop, TX 78612**

July 20, 2023 (2:00 PM)

Committee Members Present

Opal Mauldin-Jones, Chair
Austin Bleess
Holly Gray-Moore
Allison Heyward
Mike Land
Kimberly Meismer

Staff Present

Lindsey Fields
David Nix
Phil English
Paula Marr-Ludwig
Irvin Janak
Aaron Hardiman
Debbie Sherwood

Opal Mauldin-Jones called the Underwriting and Claims Committee of the Texas Municipal League Intergovernmental Risk Pool to order at 2:17.M. on Thursday, July 20, 2023.

Consideration of Minutes of April 27, 2023 Committee Meeting (Tab 11)

MOTION by Austin Bleess, seconded by Allison Heyward, to approve the Minutes of the April 27, 2023, meeting of the Underwriting and Claims Committee. Motion passed with unanimous approval.

Report regarding Final Property Reinsurance Placement Effective May 1, 2023 (Tab 12)

Lindsey Fields presented the report regarding final placement of the 2023-2024 property reinsurance program, effective May 1, 2023, set forth under Tab 12.

Consideration of Independent Claims Adjusting, Appraisal and Damage/Remediation Consulting Firms Handling TMLIRP Claims, and update on historical costs, including Enhanced Recovery costs (Tab 13)

David Nix presented the recommendation to approve the list of independent adjusting, appraisal and damage/remediation firms used by staff to provide adjusting services on member claims.

MOTION by Austin Bleess, seconded by Allison Heyward, to recommend to the Board to approve the independent adjusting contractors and appraisers, as well as the damage and remediation consultants, as set forth in the Independent Adjuster List under Tab 13, and for staff

to continue to negotiate the best rates possible with the Pool's adjusting vendors and to maintain sufficient capacity to serve the Pool's Members. Motion passed with unanimous approval.

Consideration of awarding Payroll Audit Services contract with R. Dylong & Associates, Inc. for three years, with an option for two one-year extensions (Tab 14)

Lindsey Fields presented the recommendation to award the payroll audit services contract to R. Dylong and Associates for three years, with an option for two one-year extensions, as set forth in Exhibit A under Tab 14.

MOTION by Austin Bleess, seconded by Allison Heyward, to recommend to the Board to approve staff to award the payroll audit services contract to R. Dylong and Associates for a three-year period with two one-year options with fees of \$110 per hour for Field Audits and \$43.50 flat fee for each Telephone Audit, increasing to \$113.50 per hour and \$45 flat fee for years four and five. Motion passed with unanimous approval.

Significant Cases and Legal Developments impacting the Pool (Tab 15)

The Chair informed the Committee members that the report on Significant Cases and Legal Developments impacting the Pool as set forth under Tab 15 would not be orally presented to the Committee, but there would be an oral presentation of the report at the full Board meeting the next day.

Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 16)

Phil English presented the Workers' Compensation Claims Report on trends concerning Workers' Compensation claims, as set forth under Tab 16.

Report from Office of Project Management and Analytics, including update on Business Application & IT Road Map (Tab 9)

Lindsey Fields presented the Report from Office of Project Management and Analytics, including update on Business Application & IT Road Map, as set forth under Tab 9.

Member Services Report including Membership Activity (Tab 17)

Aaron Hardiman presented the Member Services Report including Membership Activity under Tab 17.

Underwriting Report on underwriting results, loss ratios, including the Quarterly Report by Victor, Inc. regarding revenues received and contract activities (Tab 18)

Paula Marr-Ludwig presented the Underwriting Report on underwriting results, loss ratios, including the Quarterly Report by Victor, Inc. regarding revenues received and contract activities, as set forth under Tab 18.

Loss Prevention Report on member interactions, activities and training (Tab 19)

Irvin Janak presented the Loss Prevention Report on member interactions, activities and training, as set forth under Tab 19.

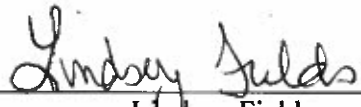
Subrogation Division Progress Report (Tab 20)

The Subrogation Division Progress Report, as set forth under Tab 20, was submitted for the Committee's review without oral presentation.

Adjournment

MOTION by Allison Heyward, seconded by Kimberly Meisner, to adjourn the meeting at 3:51 P.M. Motion carried with unanimous approval.

Approved by the
Underwriting & Claims Committee
on October 19, 2023



Lindsey Fields
Deputy Executive Director and COO