

**TEXAS MUNICIPAL LEAGUE  
INTERGOVERNMENTAL RISK POOL  
Underwriting & Claims Committee Meeting**

**Hotel Emma – Cellar J Room  
136 E. Grayson Street  
San Antonio, TX 78215**

**July 28, 2022 (2:00 PM)**

**Committee Members Present**

David Harris, Chair  
Austin Bleess  
Michael Smith

**Staff Present**

Lindsey Fields  
David Reagan

**Staff Present (cont.)**

Bo Joseph  
Mike Rains  
David Nix  
Irvin Janak  
Paula Marr-Ludwig  
Debbie Sherwood  
Sandra Simmons

At 2:00 PM on Thursday, July 28, 2022, David Harris, Committee Chair, called the meeting of the Underwriting and Claims Committee of the Texas Municipal League Intergovernmental Risk Pool to order.

**Consideration of minutes of April 28, 2022 committee meeting (Tab 16)**

MOTION by David Harris, seconded by Austin Bleess, to approve the April 28, 2022, Underwriting and Claims Committee Minutes. Motion carried with unanimous approval.

**Report regarding Final Reinsurance Placement Effective May 1, 2022 (Tab 17)**

Lindsey Fields presented the report on the final placement of the 2022–2023 Property Reinsurance Program, as authorized by the Board at the April 2022 Board Meeting.

**Consideration of Independent Claims Adjusting, Appraisal and Damage/Remediation Consulting Firms Handling TMLIRP Claims, and update on historical costs, including Enhanced Recovery costs (Tab 18)**

David Nix presented the recommendation under Tab 18 on the Independent Adjusting Firms and Damage/Remediation Consulting Firms utilized for Liability and Property claims submitted to the Pool.

MOTION by Austin Bleess, seconded by David Harris, to recommend to the Board of Trustees the approval of the Independent Adjusting Contractors and Appraisers, as well as the Damage and Remediation Consultants, set out under Tab 18 to be utilized on Liability and Property claims submitted to the Pool. Motion carried with unanimous approval.

Consideration of New Agreement with Cvent, Inc. for Event Management Software (Tab 19)

Irvin Janak presented the recommendation to continue utilizing Cvent, Inc. for Event Management Software.

MOTION by David Harris, seconded by Austin Bleess, to recommend to the Board of Trustees that the Executive Director be authorized to enter a new five-year agreement with Cvent, Inc. as set forth under Tab 19 for an annual cost of \$30,100, which totals \$150,500 over the 5-year term of the agreement beginning on September 30, 2022. Motion carried with unanimous approval.

Consideration of Reporting Parameters for Liability, Property and Workers' Compensation Claims Reports to the Board of Trustees (Tab 20)

David Nix Presented the recommendation under Tab 20 that the reporting parameters to the Board of Trustees for Liability and Property claims remain at \$250,000 incurred indemnity and/or \$300,000 for legal expenses. The baseline parameter for Workers' Compensation claims is recommended to be revised from \$150,000 to \$250,000.

MOTION by Austin Bleess, seconded by, David Harris, to recommend the reporting parameters to the Board of Trustees for Liability and Property claims remain at \$250,000 incurred indemnity and/or \$300,000 for legal expenses, and the baseline parameter for reporting Workers' Compensation claims to the Board of Trustees be revised from \$150,000 to \$250,000. Motion carried with unanimous approval.

Consideration of the Appointment of an Umpire in the Nolan County Hospital District Hail Claim; Date of Loss: March 26, 2018

This item was not taken up by the Underwriting and Claims Committee because it was scheduled for an Executive Session discussion by the full Board on July 29, 2022.

Report from Office of Project Management and Analytics, including update on Progress for Business Application & IT Roadmap (Tab 14)

Lindsey Fields presented the Report from Office of Project Management and Analytics, including the update on Progress for Business Application & IT Roadmap.

Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 21)

David Nix presented the Workers' Compensation Claims Report on trends concerning workers' compensation claims under Tab 21.

Underwriting Report on underwriting results, loss ratios, and the Quarterly Report by Victor, Inc. regarding revenues received and contract activities (Tab 22)

Paula Marr-Ludwig presented the Underwriting Report on underwriting results, loss ratios, and the Quarterly Report by Victor, Inc. regarding revenues received and contract activities under Tab 22.

Loss Prevention Report on Member surveys, training, and property valuations conducted (Tab 23)

Irvin Janak presented the Loss Prevention Report on Member surveys, training, and property valuations conducted under Tab 23.

Subrogation Division Progress Report (Tab 24)

Bo Joseph presented the Subrogation Division Progress Report under Tab 24.

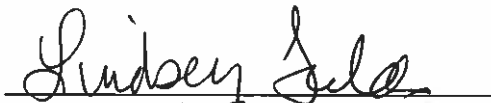
Member Services Report including Membership Activity (Tab 25)

Mike Rains presented the Member Services Report including Membership Activity under Tab 25.

Adjournment

David Harris adjourned the meeting at 3:07 PM.

Approved by the  
Underwriting & Claims Committee  
on October 21, 2022

  
Lindsey Fields  
Deputy Executive Director and COO