

**TEXAS MUNICIPAL LEAGUE
INTERGOVERNMENTAL RISK POOL
Underwriting and Claims Committee Meeting**

**Hilton Garden Inn San Antonio
Live Oak Conference Center – Ballroom B
8101 Pat Booker Road
Live Oak, Texas 78233**

October 20, 2022 (2:00 P.M.)

Committee Trustees Present

Opal Mauldin-Jones, Chair
David Harris
Austin Bleess
Allison Heyward

Staff Present

Lindsey Fields
Mike Rains

Staff Present (cont.)

Bo Joseph
David Nix
Irvin Janak
Paula Marr-Ludwig
Aaron Hardiman
David Goldston
Troy Hargrove
Debbie Sherwood

David Harris called the Underwriting and Claims Committee of the Texas Municipal League Intergovernmental Risk Pool to order at 2:00 P.M. on Thursday, October 20, 2022.

Election of a Committee Chair

MOTION by David Harris, seconded by Austin Bleess, to nominate Opal Mauldin-Jones as Committee Chair of the Underwriting and Claims Committee. Motion passed with unanimous approval.

Consideration of Minutes of July 28, 2022 Underwriting & Claims Committee Meeting (Tab 15)

MOTION by David Harris, seconded by Austin Bleess, to approve the Minutes of the July 28, 2022, meeting of the Underwriting and Claims Committee. Motion passed with unanimous approval.

Consideration of Workers' Compensation Reinsurance Recommendation for November 1, 2022 to November 1, 2023 (Tab 16)

Lindsey Fields presented the recommendation for the renewal of catastrophic Workers' Compensation coverage based on quotes received from the reinsurance markets, as set forth under Tab 16.

MOTION by David Harris, seconded by Austin Bleess, to recommend to the Board of Trustees that staff be authorized to place up to 100% of the Workers' Compensation reinsurance coverage for the layer of \$15 million in excess of \$10 million at a cost not to exceed \$660,000. Motion carried with unanimous approval.

Consideration of Extension with the Texas Association of School Boards for Preauthorization Services for Workers' Compensation (Tab 17)

David Nix presented the recommendation to extend the interlocal agreement with the Texas Association of School Boards for Workers' Compensation preauthorization services for up to one year from the expiration of the current contract that expires February 5, 2023, as set forth under Tab 17.

MOTION by David Harris, seconded by Austin Bleess, to recommend to the Board of Trustees that the Executive Director be authorized to enter into an extension to the interlocal agreement with the Texas Association of School Boards for up to one year for the period of February 6, 2023, through February 5, 2024, at a pre-case rate of \$194.48 and \$100 physician advisory fee and \$120 physician advisory fee for cases with 150 or more pages, more than three questions or spinal surgery requests for an annual estimated amount of \$1.12 million. Motion carried with unanimous approval.

Consideration of Agreement with Ortiz Pipeline Services, LLC for Gas Utility Surveys and Consultation Services (Tab 18)

Irvin Janak presented the recommendation for the Pool to enter into an agreement with Ortiz Pipeline Services, LLC, for gas utility surveys and consulting services to members that operate gas utility systems and master meter systems, as set forth under Tab 18.

MOTION by David Harris, seconded by Austin Bleess, to recommend to the Board of Trustees that the Executive Director be authorized to enter into a three-year agreement with Ortiz Pipeline Services, LLC, with three one-year extensions to the initial term, for gas utility surveys and consultation services at an annual cost not to exceed \$150,000 with an effective date of November 1, 2022. Motion carried with unanimous approval.

Consideration of Expansion of the Cyber Grant Program, including an Update on the Pool's Cyber Program (Tab 19)

Aaron Hardiman presented the recommendation to expand the Pool's Cyber Grant Program adopted in 2021 to include an in-depth cyber security assessment using current funds allocated to the Cyber Grant Program, as set forth under Tab 19.

MOTION by Austin Bleess, seconded by David Harris, to recommend to the Board of Trustees that the Pool's Cyber Grant Program be expanded to include an in-depth cyber security assessment for Pool members with allocated funds from the current Cyber Grant Program, and that the Executive Director be authorized to contract with VC3 to provide the in-depth cyber security assessment to the Pool's members. Motion carried with unanimous approval.

Significant Cases and Legal Developments impacting the Pool (Tab 20)

Due to Bo Joseph giving a presentation to the Executive Committee Meeting, scheduled concurrently with the Underwriting and Claims Committee meeting, Chair Opal Mauldin-Jones indicated that his presentation of Significant Cases and Legal Developments Impacting the Pool, as set forth under Tab 20, would be deferred until tomorrow's meeting of the Board of Directors.

Liability and Property Claims Report: Report on 2022 Catastrophe Claims and Pool's Enhanced Response Services (Tab 21)

After being introduced to the Committee by David Nix, David Goldston presented the Liability and Property Claims Report as set forth under Tab 21.

Workers' Compensation Claims Report on trends concerning workers' compensation claims (Tab 22)

David Nix presented the Workers' Compensation Claims Report on trends concerning Workers' Compensation claims, as set forth under Tab 22.

Underwriting Report on underwriting results and loss ratios, including the Quarterly Report by Victor, Inc. regarding revenues received and policies placed on behalf of Pool Membership (Tab 23)

Paula Marr-Ludwig presented the Report on underwriting results and loss ratios, including the Quarterly Report by Victor, Inc. regarding revenues received and policies placed on behalf of Pool membership, as set forth under Tab 23.

Loss Prevention Report on member surveys, training and property valuations conducted (Tab 24)

Irvin Janak presented the Loss Prevention Report on member surveys, training and property valuations conducted, as set forth under Tab 24.

Report from Office of Project Management and Analytics, including report on Progress for Business Application & IT Road Map (Tab 13)

Lindsey Fields presented the report from Office of Project Management and Analytics, including the report on Progress for Business Applications & IT Road Map, as set forth under Tab 13.

Subrogation Department Performance Report (Tab 25)

Bo Joseph presented the Subrogation Department Performance Report, as set forth under Tab 25.

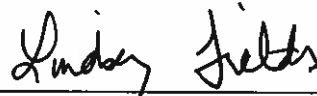
Member Services Report including Membership Activity (Tab 26)

Aaron Hardiman presented the Member Services Report including Membership Activity under Tab 26.

Adjournment

MOTION by David Harris, seconded by Austin Bleess, to adjourn the meeting at 3:33 p.m. Motion carried with unanimous approval.

Approved by the
Underwriting & Claims Committee on
April 27, 2023

A handwritten signature in black ink, appearing to read "Lindsey Fields", is written over a horizontal line.

Lindsey Fields
Deputy Executive Director and COO