

**TEXAS MUNICIPAL LEAGUE  
INTERGOVERNMENTAL RISK POOL  
Underwriting & Claims Committee Meeting**

**Hilton Dallas Southlake Town Square  
Statler 2 Meeting Room  
1400 Plaza Place  
Southlake, TX 76092**

**October 21, 2021 (2:00 P.M.)**

**Committee Members Present**

David Harris, Chair  
Opal Mauldin-Jones  
Noel Bernal  
Michael Smith

**Other Board Members Present**

Randy Criswell

**Staff Present**

Jeff Thompson  
David Reagan  
Mike Rains  
Mike Bratcher  
David Nix  
Paula Marr-Ludwig  
Lindsey Fields

**Staff Present** (cont.)

Bo Joseph  
Debbie Sherwood

**Others Present**

Dan Greensweig,  
League of Minnesota Cities

At 2:00 P.M. on Thursday, October 21, 2021, Lindsey Fields, Assistant Director of the Texas Municipal League Intergovernmental Risk Pool called the meeting of the Underwriting and Claims Committee of the Texas Municipal League to order.

**Election of a Committee Chair**

MOTION by Opal Mauldin-Jones, seconded by Noel Bernal, to elect David Harris as Chair of the Underwriting and Claims Committee. The Motion carried with unanimous approval.

**Consideration of Minutes of the July 22, 2021, committee meeting (Tab 13)<sup>1</sup>**

MOTION by Opal Mauldin-Jones, seconded by Noel Bernal, to approve the Underwriting and Claims Committee minutes of July 22, 2021, as written under Tab 13. Motion carried with unanimous approval.

**Consideration of Workers' Compensation Reinsurance Recommendation for November 1, 2021 through October 31, 2022 (Tab 14)**

Lindsey Fields presented staff's recommendation for placement of workers' compensation reinsurance for November 1, 2021, as set forth under Tab 14.

MOTION by Opal Mauldin-Jones, seconded by Noel Bernal, to recommend to the Board to authorize staff to place up to 100% of the workers' compensation reinsurance placement for the \$15M x \$10M layer coverage, as set forth under Tab 14, with a cost not to exceed \$565,000. Motion carried with unanimous approval.

---

<sup>1</sup> All references to 'Tabs' are references to the Tabs in the Board of Trustees' packet.

Consideration of Policy Center/Billing Center Release 3, including a Capital Budget Amendment to the Adopted 2021-22 TMLIRP Budget (Tab 10)

Lindsey Fields presented staff's recommendation for a supplemental release in Policy Center and Billing Center Release 3, including a Capital Budget Amendment, and staff's request to proceed through the Commit gate of the Pool's Project Execution framework, to allow Staff to move into the Implementation phase to start development.

MOTION by Noel Bernal, seconded by Opal Mauldin-Jones, to recommend to the Board to approve the following:

- Authorize the *Design and Develop* phase of Policy Center/Billing Center Release 3 Project, thereby clearing the "Commit" gate of project execution framework;
- Adopt the Proposed Project Budget of \$2.163M for the *Design and Develop* phase of Policy Center/Billing Center Release 3 project by amending capital outlay budget by \$2.163M; and
- Authorize the Executive Director to amend the Scope/Budget of the Design and Development Phase to expend contingency funds or reallocate funds as necessary within the project, but not to exceed \$2.163M overall project budget.

Motion carried with unanimous approval.

Significant Cases and Legal Developments Impacting the Pool (Tab15)

Bo Joseph presented the report on Significant Cases and Legal Development impacting the Pool under Tab 15.

Liability and Property Claims Report on Trends Concerning Liability and Property Claims, Including an Update on Winter Storm Uri (Tab 16)\*

David Nix presented the Liability and Property Claims Report on Trends Concerning Liability and Property Claims, Including an Update on Winter Storm Uri, under Tab 16.

Workers' Compensation Claims Report on Trends Concerning Workers' Compensation Claims (Tab 18)\*

Mike Bratcher presented the Workers' Compensation Claims Report on trends concerning Workers' Compensation Claims under Tab 18.

Report from Office of Project Management and Analytics on Progress for Business Application & IT Road Map (Tab 11)\*

Lindsey Fields presented the Office of Project Management and Analytics Report set forth under Tab 11.

Member Services Report including Membership Activity (Tab 18)\*

Mike Rains presented the Member Services Report set forth under Tab 18

Underwriting Report on underwriting results, loss ratios, including the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and contract activities (Tab 19)\*

Paula Marr-Ludwig presented the Underwriting Report on underwriting results and loss ratios, including the Quarterly Report by Victor Insurance Manager, Inc. regarding revenues received and contract activities under Tab 19.

Loss Prevention Report on member surveys, training, and property valuations conducted (Tab 20)\*

Mike Rains presented the Loss Prevention Report on member surveys, training, and property valuations under Tab 20.

Subrogation Report (Tab 21)\*

Bo Joseph presented the Subrogation Report under Tab 21.

### Adjournment

David Harris adjourned the meeting at 4:15 P.M.

Approved by the  
Underwriting & Clams Committee  
on February 4, 2022

  
\_\_\_\_\_  
Lindsey Fields  
Assistant Director