

# **NOTICE OF MEETING**

## **TML Intergovernmental Risk Pool Board of Trustees Underwriting / Claims Committee Meeting**

**Embassy Suites by Hilton – Verbena Room  
270 Bass Pro Drive  
Round Rock, TX 78665**

**October 19, 2023 (2:00 PM)**

### **AGENDA**

1. Roll call and excused absences
2. Consideration of minutes of July 20-21, 2023 Board Meeting at Hyatt Hill Country (Bastrop)
3. Consideration of minutes of August 29, 2023 Virtual Board Meeting at City of Live Oak Administrative Offices
4. Public Comment on Agenda Items
5. **Finance & Information Technology Committee Items**
  - a. Election of a Committee Chair
  - b. Consideration of minutes of July 20, 2023 Committee Meeting
  - c. Review of August 31, 2023 (11-month) Financial Statements and Presentation of Preliminary Year-End (September 30, 2023) Financial Projections
  - d. Review of August 31, 2023 (11-month) Investment Report and Presentation of September 30, 2023 Investment Results
  - e. Consideration of extending contracts with Conning Asset Management and Manulife Asset Management
  - f. Report on Accounting and Financial Reporting for Leases and Subscription-Based Information Technology Arrangements
  - g. Annual Review of the Pool's Investment Policy and Proposed Broker List, and Consideration of Adopting the Policy with Amendments

- h. Report from Office of Project Management and Analytics, Including Update of Business Application & IT Road Map\*
- i. Information Technology Report on Hardware and Software of the IT Infrastructure \*


**6. Underwriting and Claims Committee Items**

- a. Election of a Committee Chair
- b. Consideration of minutes of July 20, 2023 Committee Meeting
- c. Consideration of Workers' Compensation Reinsurance Recommendation for November 1, 2023 through October 31, 2024
- d. Consideration of Claims Reporting Protocols for Liability & Property Claims Report
- e. Consideration of Extension of Lease for Mesquite Office
- f. Significant Cases and Legal Developments impacting the Pool
- g. Liability and Property Claims Report on trends concerning liability claims and property claims, including liability claims trends
- h. Workers' Compensation Claims Report on trends concerning workers' compensation claims
- i. Member Services Report including Membership Activity
- j. Underwriting Report on underwriting results, loss ratios, including the Quarterly Report by Victor O. Schinnerer & Company, Inc. regarding revenues received and contract activities
- k. Loss Prevention Report on Member Interactions, Activities, and Training
- l. Subrogation Division Progress Report

**7. Executive Committee Items**

- a. Consideration of January 2024 Board Planning and Training Session Topics
- b. Consideration of the Pool's Role in Supporting Excellence in Law Enforcement
- c. Consideration of Awarding Contract for Health Insurance for the Pool's Staff and Report on Ancillary Product Offerings
- d. Consideration of Disposition of the Texas Municipal Center

- e. People Operations Report Identifying Activities & Initiatives\*
- f. Communications Office Report on Communications Efforts and Initiatives During the Last Quarter
- 8. Comments by Ex-officio Members from and to the TML Board
- 9. General Counsel's Report on Legislative Activities
- 10. Executive Session\*\*
  - a. Workers' Compensation Claims Report including selected items concerning (1) fatality claims, (2) large exposure claims, (3) presumption claims, (4) new claims that have reserves exceeding \$150,000, and (5) complaints from the Texas Department of Insurance, Division of Workers' Compensation, of possible administrative violations
  - b. Liability and Property Claims Report on claims that have indemnity reserves exceeding \$300,000, expense reserves in excess of \$250,000
  - c. Status of lawsuits in which the Pool is a Party
- 11. Meeting Schedule and Board Continuing Education
  - a. Select a location for the October 2025 Meeting  
Recommended: Austin, TX Area
  - b. Next Board Meeting: January 25-26, 2024  
JW Marriott San Antonio Hill Country Resort & Spa  
San Antonio, TX
- 12. Adjournment

  
Jeffrey R. Thompson  
Executive Director

\* Reports that will not be verbally presented to the Board unless there are questions or a specific need to address an item within the report

\*\* All meetings of the Texas Municipal League Intergovernmental Risk Pool are open to the public. However, the Pool reserves the right to recess into Executive Session on any matter set forth on this agenda which qualifies for a closed meeting under Texas Government Code Anno. Sections 551.071 to 551.076, and 551.089.